



GRANT COUNTY

Tourist & Convention Commission

GRANT COUNTY TOURIST AND CONVENTION COMMISSION

1350 N. Main, Williamstown, Ky. 41097

Mailing address: P.O. Box 160,
Williamstown, Ky. 41097

859-824-3322

1-800-382-7117

www.visitgrantky.com

Grant County Tourist & Convention Commission Post Event Report

This report must be submitted 30 days following the event and should include a profit/loss statement for the event, as well as, a copy of promotional materials showing use of the Grant County Tourist & Convention Commission logo.

Event Name: _____

Event date(s): _____

Location of Event: _____

Contact: _____ Phone: _____

Email: _____ Website: _____

Total number of attendees: (try to be as accurate as possible) _____

Total number of room nights used: _____

Dollar amount granted by GCTCC: _____

Please rate the success of your event: _____

Did you serve food during the event or did attendees use local eateries? _____

Please list or attach a list of expenditures using the sponsorship (grant) provided by the Grant County Tourist & Convention Commission: _____

Identify any changes or variations from the original plan in terms of time, cost or approach: _____

Identify other organizations with which you partnered or collaborated: _____

Describe your marketing, public relations and communications plans. Were they successful? _____

What was the economic impact of this event/project: _____

(date)

(signature)